

MEMORANDUM FOR THE RECORD

Discussion with [ ] Executive Officer/DDS

On 21 April 1965, I discussed the following with [ ]  
EO/DDS

1. Records Center Experience -

For the third successive month, the Records Center destroyed more records than they received.

2. Contact with [ ] Inspection Staff. I have been informally advised by the above that the DDS has proposed a functional inspection of the Agency Records Management program. This is to be one of several functional surveys proposed by the DDS, according to [ ]

3. Records Control Schedule for SSA/DDS

Advised [ ] that this was one of few Agency offices that do not have a schedule; he thinks they should and suggested I contact [ ]

4. Preliminary Results from [ ] Results are encouraging but more can be done. I will submit report shortly.

5. Status of [ ] His stay overseas is indefinite. No replacement in sight. Due to limited time of VRT we agreed to discuss this later.
